

Andy Beshear
Governor

Jacqueline Coleman
Lieutenant Governor



Ray A. Perry
Secretary

D.J. Wasson
Deputy Secretary

PUBLIC PROTECTION CABINET
Kentucky Division of Real Property Boards
Kentucky Board of Home Inspectors
500 Mero Street, 2NE09
Frankfort, KY 40601
Phone: (502) 782-0563

March 5, 2025
10:00 a.m. EST

Kentucky Board of Home Inspectors
Special Meeting Minutes

A meeting of the Kentucky Board of Home Inspectors ("Board") was held on March 5, 2025, at the Mayo-Underwood Building, 500 Mero Street, Frankfort, KY 40601, Hearing Room 133 CE, and by videoconference.

Members Present

Mark Hiten, Chairperson
James Chandler
Laura Disney
Josh Crepps
Ralph Halcomb

Staff Present

Patrick Riley, General Counsel
Gerald Florence, Deputy Executive Director
Leah Redden, Board Administrator
Andrea Helton, Paralegal
Randy Kloss, Investigator

Call to Order

Member Hiten called the meeting of the Kentucky Board of Home Inspectors to order at 10:03 a.m. EST.

Closed Session

Chairperson Hiten made a motion to enter closed session pursuant to KRS 61.815 and KRS



61.810(1)(c) and (j), with board staff and counsel, to discuss proposed or pending litigation and deliberate on individual adjudications at 10:04 a.m. EST in the following matter: 24-KBHI-007. The motion was seconded by Member Chandler. Having all in favor, the motion carried.

Reconvene in Open Session

Member Crepps made a motion to come back to open session at 10:45 a.m. EST. The motion was seconded by Member Hiten. Having all in favor, the motion carried.

Recommendations

Member Chandler made a motion pursuant to KRS 198B.730 and KRS 13B.125 to summarily suspend Respondent's license for a period of 90 days effective immediately. The motion was seconded by Member Halcomb. Having all in favor, the motion carried.

Meeting Adjournment

Member Disney moved to adjourn the meeting at 10:48 a.m. EST. Member Chandler seconded the motion. Having all in favor, the meeting adjourned

Pursuant to KRS 324B.060, I, Tracy Carroll, Executive Director for the Kentucky Real Estate Authority (KREA) and Division of Real Property Boards have reviewed and Approved the expenditures for the meeting of the Kentucky Board of Home Inspectors (the Board) held on March 5, 2025. This Approval is based upon my review of the expenditures as described in the minutes and in greater detail as on file with the KREA. I did not review, nor did I participate in discussions, deliberations, or decisions regarding the actions taken by the Commission at this meeting related to individual disciplinary matters, investigations, or applicant reviews.

The Commission approved the minutes of its meeting at its meeting held on March 26, 2025

Tracy Carroll

Date: 6/27/2025